VOCATIONAL GRADUATE DIPLOMA OF CLINICAL ACUPUNCTURE - 51995

The AIHM offers the acupuncture course to those people who are currently practicing or qualified health professionals. The course is offered over a 2.5 year period, with study being undertaken on a part-time basis, usually in the evening once a week, later in the course more frequent classes maybe scheduled and clinical training is also required.

As it is a part time course, we are unable to offer it to overseas students (those applying for a student visa to come to study in Australia) and it is also not available by distance education mode. The course intake is in January each year.

The course comprises of 8 theoretical units (ACU118 – ACU818) and 8 clinical training units. 2 clinical training units can be completed in the AIHM’s Student Naturopathic clinic and 6 TCM specific clinical training units (TCMCLI1 - TCMCLI6) that will be completed in the AIHM’s TCM Student clinic.

There is a minimum of 400 hours of clinical training to be completed before graduation and some hours may be completed externally, subject to application to and approval from the Board of the AIHM.

Candidates are able to attend the Naturopathic Clinic to observe basic Acupuncture consultations following completion of their first academic acupuncture unit (ACU118).

They can start to take basic Acupuncture consultations following completion of their second academic acupuncture unit (ACU218) to a maximum of 100 clinical hours (2 clinical training terms).

Once candidates have completed their third academic acupuncture unit (ACU318) they are able to attend the AIHM’s dedicated TCM Acupuncture clinic and commence their TCM Acupuncture training.

Supervised clinical training can also be arranged at the Nanjing University Teaching Hospital, China.

Completion of the first three academic acupuncture units (ACU118, ACU218 & ACU318) together with the completion of 100 supervised clinical acupuncture hours, leads to the awarding of the AIHM’s Certificate in Fundamentals of Clinical Acupuncture*.

*This is not a nationally accredited course
Venue
The AIHM campus, 862 North Lake Road, Cockburn Central (formerly Jandakot), WA, 6164

Costs
$75.00 course application fee to accompany the completed application form
The application form is attached to this document.

$566.50 x 8 for theoretical training (ACU118 – ACU818)
Unit fees can be paid on a term by term basis or in advance. A 5% discount will be offered
where academic unit fees are paid in full (for all 8 units) at enrolment

$525.80 x 8 for clinical training (2 clinical training units in the Naturopathy clinic + 6 TCM
training units in the TCM clinic)
Unit fees can be paid on a term by term basis or in advance. A 5% discount will be offered
where clinic fees are paid in full (for all 8 units) at enrolment.

Assessments
Assessments for this course will be carried out using a combination of class participation, case
studies, written assignments, multiple choice questions, written assessments, practical
assessments and supervised clinical training.

Recognition of Prior Learning
As a registered training organisation the AIHM will accept and assess all applications for
recognition of prior learning where supporting evidence can be supplied.

Entry Requirements:
Medical Practitioners, Dentists, Chiropractors, Physiotherapists, Osteopaths, Registered
Nurses, Podiatrists, Occupational Therapists, Pharmacists, Accredited Natural Therapists and
other qualified health professionals.

Accreditations:
The Vocational Graduate Diploma of Clinical Acupuncture course is accredited by:
  o Nanjing & Shanghai Universities of TCM as a prerequisite for advanced studies
  o Acupuncture Association of Australia, New Zealand & Asia for membership requirements
  o TAC (WA) – Training Accreditation Council of WA

Please contact us for more information using any of the following options
Post:    PO Box 3079, Success, WA, 6964
Phone:   089417 3553
Fax:      08 9417 1881
Email:    info@aihm.wa.edu.au
Website:  www.aihm.wa.edu.au
8 ACADEMIC UNIT DESCRIPTIONS
ACU118 Work within a TCM and Acupuncture Framework

Descriptor
This unit of competency describes the skills and knowledge required to work effectively within a Traditional Chinese Medicine (TCM) and Acupuncture framework.

Employability Skills
The required outcomes described in this unit of competency contain applicable facets of Employability Skills.

The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements.

Pre-/co-requisite units

Elements and Performance Criteria

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<thead>
<tr>
<th>ELEMENT</th>
<th>PERFORMANCE CRITERIA</th>
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<tbody>
<tr>
<td>Elements define the essential outcomes of a unit of competency.</td>
<td>The Performance Criteria specify the level of performance required to demonstrate achievement of the Element.</td>
</tr>
<tr>
<td>1. Demonstrate commitment to the central philosophies of TCM and Acupuncture practice</td>
<td>• Provide a definition of TCM and the TCM system of medicine</td>
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<td></td>
<td>• Provide an overview of the historical development of TCM and its relationship to Acupuncture</td>
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<td>• Identify and explain the central philosophies of TCM as they relate to Acupuncture</td>
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<td>• Apply the central philosophies of TCM and Acupuncture to own health practices</td>
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<td></td>
<td>• Draw on TCM philosophy to interpret health issues</td>
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<tr>
<td>2. Develop knowledge of Acupuncture</td>
<td>• Discuss the causes for disease, according to TCM</td>
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<td>• Discuss the effects of Acupuncture, according to TCM philosophies</td>
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<td>• Discuss modern theories of Acupuncture</td>
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<td></td>
<td>• Discuss the effects of Acupuncture, according to modern, scientific theory</td>
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<tr>
<td>3. Identify and describe Acupuncture treatment techniques</td>
<td>• Describe and identify the anatomy of the fourteen channels</td>
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<td>• Describe and identify the location of traditional Acupuncture points</td>
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<td>• Discuss and apply the rules for Acupuncture point selection</td>
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<td>• Discuss and apply traditional needle stimulation techniques</td>
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<td>4. Identify and describe health and safety issues related to Acupuncture</td>
<td>• Discuss and adhere to Occupational safety and health (OSH) requirements</td>
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<td>• Describe and identify possible complications arising from Acupuncture treatment</td>
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<td>• Describe and identify methods to prevent complications</td>
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<tr>
<td>5. Work within clinic and regulation guidelines</td>
<td>• Access and follow clinic guidelines, policies and procedures</td>
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<tr>
<td></td>
<td>• Access and follow legal and statutory guidelines</td>
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<td></td>
<td>• Identify and follow processes for registration as an Acupuncture practitioner</td>
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<td></td>
<td>• Identify and discuss ethical issues relating to Acupuncture practice</td>
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<td>• Complete relevant documentation</td>
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</table>
ELEMENT
Elements define the essential outcomes of a unit of competency.

6. Represent Acupuncture framework to clients and/or the community

PERFORMANCE CRITERIA
The Performance Criteria specify the level of performance required to demonstrate achievement of the Element.

- Explain practices and principles of TCM and Acupuncture in an easily understood way in a one-to-one and/or group setting
- Clarify enquiries and provide appropriate information
- Discuss relationship to other forms of therapy
- Discuss alternative sources of information/advice with the client
**ACU218  Develop Basic Acupuncture Treatment Protocols**

**Descriptor**
This unit of competency describes the skills and knowledge required to establish basic acupuncture protocols for the **symptomatic** treatment of a range of conditions.

This unit provides practitioners with an **introduction** to acupuncture techniques, and treatment protocols for common conditions.

This unit **does not** address TCM diagnostic procedures, and would usually involve treating individuals symptomatically, using some basic and modern Acupuncture principles.

**Employability Skills**
The required outcomes described in this unit of competency contain applicable facets of Employability Skills

The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements

**Pre-/co-requisite units**
The following unit(s) is/are pre-requisite(s) for ACU218:
- ACU118 Work within a TCM and Acupuncture Framework

**Elements and Performance Criteria**
**ELEMENT**
Elements define the essential outcomes of a unit of competency.

1. Identify and describe the principles and practices of Acupuncture
   - Identify and explain the principles of Acupuncture
   - Identify and describe major methods of treatment used in Acupuncture
   - Identify and describe the rules for point selection

2. Determine client needs
   - Identify client’s reasons for seeking treatment
   - Take client’s history using a purposeful, systematic and diplomatic approach
   - Ascertain symptoms, and record information in a way which can be interpreted readily by other health practitioners
   - Take into consideration treatment, information and advice provided by other health care professionals (referrals) in determining the strategy to be used in treatment
   - Discuss treatment options with client
   - Obtain agreement from client regarding treatment

3. Determine precautions and contra-indications
   - Recognise and identify signs and symptoms of common conditions as a pre-requisite for treatment/care
   - Observe and record precautions/contra-indications to acupuncture and incorporate into treatment plan
   - Explain factors which may interfere with the effectiveness of the treatment
   - Explain to the client the mode of administration and management of the treatment
   - Inform the client of possible physical or emotional reactions during or after the treatment, and advise on appropriate actions
   - Advise clients to seek medical advice where appropriate
ELEMENT
Elements define the essential outcomes of a unit of competency.

4. Select and locate basic acupuncture points and techniques to address symptoms

PERFORMANCE CRITERIA
The Performance Criteria specify the level of performance required to demonstrate achievement of the Element.

- Select and locate appropriate acupuncture points for the treatment of common health problems.
- Where appropriate, ear and scalp points are selected and stimulated
- Insert needles using correct technique and observing strict hygiene protocols.
- Apply a range of acupuncture techniques appropriate to the symptoms, general health of the client, age, health and sensitivity
- Work on all appropriate acupuncture points for the symptoms, utilising an appropriate sequence
- Ensure the length of the session time is appropriate for the client and for the techniques and sequence used
- Where appropriate, stimulate needles either manually or electrically.

5. Use non-needling methods to treat common disorders

- Determine the appropriateness of non-needling methods to the client’s symptoms or physical condition.
- Discuss with client the contra-indications and possible complications of alternative treatment methods, and discuss preventative methods.
- Work with the specifications of equipment
- Meet legislative and safety precautions for the use of equipment
- Apply appropriate techniques.

6. Review the treatment

- Evaluate progress with the client
- Identify and record effects of previous treatment
- Evaluate the need for ongoing and/or additional treatment
- Negotiate changes to the treatment plan with the client to ensure optimal outcomes
ACU318  Work within TCM pathophysiology principles and practice

Descriptor
This unit of competency describes the specialist knowledge of TCM principles, anatomy, physiology and pathology and the skills required to support the performance of TCM diagnostics and the development of acupuncture treatment plans.

TCM diagnostics and the development of acupuncture treatment plans are addressed in ACU418 Plan acupuncture treatment strategy based on TCM diagnostic methodology.

Employability Skills
The required outcomes described in this unit of competency contain applicable facets of Employability Skills

The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements

Pre-/co-requisite units
The following unit(s) is/are pre-requisite(s) for ACU318:

• ACU118 Work within a TCM and Acupuncture Framework
• ACU218 Develop Basic Acupuncture Treatment Protocols

The practical application of the principles of TCM pathophysiology should be assessed in conjunction with:

• ACU418 Plan acupuncture treatment strategy based on TCM diagnostic methodology

Elements and Performance Criteria

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| 1. Demonstrate in-depth knowledge of the central philosophies of TCM | - Discuss the historical development of TCM principles and TCM philosophies, including the TCM classics relevant to acupuncture, and their influence in modern TCM practice  
- Apply TCM philosophy to own health practices  
- Draw on TCM philosophy to interpret health issues |
| 2. Demonstrate an in-depth knowledge of the anatomy and physiology of the internal organs according to TCM | - Describe and locate the internal organs, according to TCM  
- Discuss the classification of internal organs according to the five elements  
- Describe the functions of the internal organs  
- Discuss the relationships between, and amongst, the Zang organs and Fu organs  
- Discuss the significance of internal organs to acupuncture diagnostics and treatment |
| 3. Demonstrate an in-depth knowledge of the anatomy and physiology of the channels (meridians) according to TCM | - Describe and locate the 14 channels, including extraordinary and collateral, according to TCM  
- Discuss the classification of channels according to the five elements  
- Describe the primary functions of the channels and their extensions  
- Discuss the significance and application of channel theory to acupuncture diagnostics and treatment |
ELEMENT
Elements define the essential outcomes of a unit of competency.
4. Demonstrate an in-depth knowledge of the role of vital substances in TCM

PERFORMANCE CRITERIA
The Performance Criteria specify the level of performance required to demonstrate achievement of the Element.
- Describe and discuss the concept of vital substances in TCM
- Discuss the formation of vital substances according to TCM
- Describe the primary functions of Qi, essence, body fluid and blood according to TCM
- Discuss the interactions between the vital substances and their effects
- Discuss the significance and application of vital substances to acupuncture diagnostics and treatment

5. Describe and explain TCM pathology
- Describe the relationship between disease, internal organs, channels and vital substances
- Explain the internal factors of disease, and their significance in TCM pathology
- Explain the external factors of disease, and their significance in TCM pathology
- Explain other factors of disease, and their significance in TCM pathology
- Describe, and identify, diseases caused by internal, external and other factors
ACU418 Conduct TCM differential diagnostics

Descriptor
This unit of competency describes the skills and knowledge to assess the condition of the client and gather information relevant to the case using Traditional Chinese Medicine (TCM) assessment techniques, interpret information gathered through TCM health assessment and make an accurate diagnostic of the causes of the diseased state, according to a Traditional Chinese Medicine (TCM) principles and theories, to form the basis of an Acupuncture treatment plan.

Employability Skills
The required outcomes described in this unit of competency contain applicable facets of Employability Skills

The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements

Pre-/co-requisite units
The following units are pre-requisites for this unit:
- ACU118 Work within TCM and acupuncture framework
- ACU218 Develop basic acupuncture treatment protocols
- ACU318 Work within TCM pathophysiology principles and practice (knowledge only)

The practical aspects of this unit should be assessed in conjunction with the practical aspects of the following related competency unit:
- ACU318 Work within TCM pathophysiology principles and practice

Elements and Performance Criteria

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| 1. Determine the scope of the assessment and the client’s needs | - Establish client’s purpose for consultation  
- Explain clearly services provided and limits of available services  
- Explore and clarify client’s expectations of the service/clinic  
- Identify factors likely to have a negative impact on assessment in consultation with the client and, wherever possible, implement strategies to minimise the effects of these factors  
- Define personal abilities, level of professional competence and parameters of role to the client and ensure they determine practice at all times  
- Refer client to other health care providers where their needs are identified as beyond the scope of the services able to be provided, or if in the opinion of the practitioner their needs are best met by doing so  
- Identify and promote legal rights of the client |
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| 2. Take a complete and accurate case history | - Seek information required from the client for the client’s case history in a respectful way, conducting all enquiries in a purposeful, systematic and diplomatic manner  
- Determine possible contraindications to Acupuncture treatment  
- Collect and record accurate, relevant and well organised information in a form that can be interpreted readily by other professionals  
- Manage client information in a confidential and secure way, according to clinic guidelines |
| 3. Prepare the client for TCM health assessment | - Respect client boundaries at all times  
- Explain how assessment will be conducted, and what it will entail  
- Seek client’s consent to TCM health assessment  
- Seek client’s assent to personal touch prior to assessment  
- Seek client feedback on comfort levels  
- Prepare a suitable environment to maximise client comfort |
| 4. Conduct TCM health assessment | - Assess client through TCM palpation, tongue observation and sensory information gathering techniques  
- Use other appropriate assessment techniques, as required  
- Identify signs and symptoms according to TCM principles  
- Conduct assessment according to local regulation and legislative requirements |
| 5. Analyse and interpret the results of the health assessment to provide an accurate diagnosis | - Correlate results of the TCM health assessment with case history  
- Evaluate all assessment signs and symptoms in a thorough and objective manner to avoid premature conclusions  
- Analyse and differentiate disease patterns identified through TCM health assessment to identify syndrome/disease, based on TCM’s six pathogenic (external) factors and seven internal factors  
- Determine condition’s stage and related implications  
- Use professional judgement to obtain a differential diagnosis and prognosis from the data collected |
| 6. Inform client | - Discuss rationale of the diagnosis/prognosis with the client  
- Respond to client enquiries using language the client understands  
- Discuss referral and collaborative options with the client if necessary  
- Gather, record and organise information in a way which can be interpreted readily by other professionals |
ACU518 Plan and provide acupuncture treatment based on TCM diagnostics

Descriptor
This unit of competency describes the skills and knowledge required to prepare clients for TCM Acupuncture treatment and negotiate a treatment management plan with them over the course of treatment required. It also describes the skills and knowledge required to administer TCM Acupuncture treatment according to the philosophy and practices of a TCM Acupuncture therapeutic framework to address diseases and syndromes of the Zang Fu organs.

Employability Skills
The required outcomes described in this unit of competency contain applicable facets of Employability Skills

The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements

Pre-/co-requisite units
The following units are pre-requisites for this unit:
- ACU118 Work within TCM and acupuncture framework
- ACU218 Develop basic acupuncture treatment protocols
- ACU318 Work within TCM pathophysiology principles and practice
- ACU418 Conduct TCM differential diagnostics

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</table>
| 1. Select the therapeutic principles to determine treatment strategy | • Determine appropriate therapeutic principles of treatment according to assessment of client and within the skills of competence of the practitioner
• Ascertain contraindications to treatment and possible complicating factors and modify treatment strategy used according to TCM Acupuncture principles
• Take into consideration treatment, information and advice provided by other health care professionals in determining the strategy to be used in treatment, where relevant
• Select TCM Acupuncture treatment strategy appropriate to the client’s condition and its causes and supported on the basis of established TCM Acupuncture practice
• Select appropriate TCM Acupuncture techniques and document in treatment plan
• Consider client characteristics in selecting treatment
• Refer to or collaborate with other health care professionals as required |
2. Discuss the treatment strategy with the client

- Discuss treatment strategy according to the client’s needs
- Negotiate client compliance
- Clarify discrepancies between the practitioner’s and the client’s perception of the condition
- Explain any perceived risks of the client’s condition and treatment
- Discuss responsibilities of practitioner and client within the treatment plan
- Explain factors which may interfere with the effectiveness of the treatment
- Explain how treatment will be delivered and managed
- Request client to monitor reactions after treatment and contact practitioner as required
- Ensure consent for treatment
- Negotiate management of selected treatment in relation to any other current therapies
- Discuss treatment evaluation strategies
- Explain clearly the time, location and content of future sessions to the client
- Document recommendations

3. Apply selected Acupuncture treatment

- Allocate sufficient time to conclude sessions at a pace appropriate to the client
- Set up treatment room and equipment to provide a safe, therapeutic environment for TCM Acupuncture
- Locate suitable combinations and sequence of TCM Acupuncture points to address client’s condition, including ear and scalp points where appropriate
- Insert needles using correct technique and observing strict hygiene protocols
- Apply a range of Acupuncture techniques appropriate to the symptoms, general health of the client, age, health and sensitivity, as specified in the treatment plan
- Where appropriate, stimulate needles either manually or electrically
- Where appropriate, use non-needling techniques
- Seek feedback from client on the effect of treatment
- Recognise reactions to treatment and promptly respond to them if necessary
- Ensure the length of the session is appropriate for the client, and for the techniques and sequence used

4. Review treatment

- Review progress with the client
- Identify and record effects of previous treatment
- Review previous treatment plan
- Evaluate need for ongoing and/or additional treatment
- Negotiate changes to the treatment plan with the client to ensure optimal outcomes
ACU618 Plan and provide specialised TCM acupuncture treatment for gynaecological conditions

Descriptor
This unit of competency describes the skills and knowledge required to prepare clients suffering from gynaecological conditions for TCM Acupuncture treatment and negotiate a treatment management plan with them over the course of treatment required. It also describes the skills and knowledge required to administer specialist TCM Acupuncture treatment according to the philosophy and practices of a TCM Acupuncture therapeutic framework to address gynaecological diseases and syndromes.

Employability Skills
The required outcomes described in this unit of competency contain applicable facets of Employability Skills.

The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements.

Pre-/co-requisite units
The following units are pre-requisites for this unit:
- ACU118 Work within TCM and acupuncture framework
- ACU218 Develop basic acupuncture treatment protocols
- ACU318 Work within TCM pathophysiology principles and practice
- ACU418 Conduct TCM differential diagnostics

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<tr>
<td>1. Select the therapeutic principles to determine gynaecological treatment strategy</td>
<td>- Determine appropriate therapeutic principles of treatment according to assessment of client and within the skills of competence of the practitioner.</td>
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<td>- Ascertain contraindications to treatment and possible complicating factors and modify treatment strategy used according to TCM Acupuncture principles.</td>
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<td>- Take into consideration treatment, information and advice provided by other health care professionals in determining the strategy to be used in treatment, where relevant.</td>
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<td>- Select TCM Acupuncture treatment strategy appropriate to the client’s condition and its causes and supported on the basis of established TCM Acupuncture practice.</td>
</tr>
<tr>
<td></td>
<td>- Select appropriate TCM Acupuncture techniques and document in treatment plan.</td>
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<td>- Consider client characteristics in selecting treatment.</td>
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<td>- Refer to or collaborate with other health care professionals as required.</td>
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ELEMENT
Elements define the essential outcomes of a unit of competency.

2. Discuss the gynaecological treatment strategy with the client

   - Discuss treatment strategy according to the client’s needs
   - Negotiate client compliance
   - Clarify discrepancies between the practitioner’s and the client’s perception of the condition
   - Explain any perceived risks of the client’s condition and treatment
   - Discuss responsibilities of practitioner and client within the treatment plan
   - Explain factors which may interfere with the effectiveness of the treatment
   - Explain how treatment will be delivered and managed
   - Request client to monitor reactions after treatment and contact practitioner as required
   - Ensure consent for treatment
   - Negotiate management of selected treatment in relation to any other current therapies
   - Discuss treatment evaluation strategies
   - Explain clearly the time, location and content of future sessions to the client
   - Document recommendations

3. Apply selected gynaecological Acupuncture treatment

   - Allocate sufficient time to conclude sessions at a pace appropriate to the client
   - Set up treatment room and equipment to provide a safe, therapeutic environment for TCM Acupuncture
   - Locate suitable combinations and sequence of TCM Acupuncture points to address client’s condition, including ear and scalp points where appropriate
   - Insert needles using correct technique and observing strict hygiene protocols
   - Apply a range of Acupuncture techniques appropriate to the symptoms, general health of the client, age, health and sensitivity, as specified in the treatment plan
   - Where appropriate, stimulate needles either manually or electrically
   - Where appropriate, use non-needling techniques
   - Seek feedback from client on the effect of treatment
   - Recognise reactions to treatment and promptly respond to them if necessary
   - Ensure the length of the session is appropriate for the client, and for the techniques and sequence used

4. Review gynaecological treatment

   - Review progress with the client
   - Identify and record effects of previous treatment
   - Review previous treatment plan
   - Evaluate need for ongoing and/or additional treatment
   - Negotiate changes to the treatment plan with the client to ensure optimal outcomes
### ACU718 Plan and provide specialised TCM acupuncture treatment for paediatric conditions

**Descriptor**
This unit of competency describes the skills and knowledge required to prepare clients suffering from paediatric conditions for TCM Acupuncture treatment and negotiate a treatment management plan with their parent/guardian over the course of treatment required.

It also describes the skills and knowledge required to administer specialist TCM Acupuncture treatment according to the philosophy and practices of a TCM Acupuncture therapeutic framework to address paediatric diseases and syndromes.

**Employability Skills**
The required outcomes described in this unit of competency contain applicable facets of Employability Skills.

The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements.

**Pre-/co-requisite units**
The following units are pre-requisites for this unit:
- ACU118 Work within TCM and acupuncture framework
- ACU218 Develop basic acupuncture treatment protocols
- ACU318 Work within TCM pathophysiology principles and practice
- ACU418 Conduct TCM differential diagnostics

### Elements and Performance Criteria

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1. **Select the therapeutic principles to determine paediatric treatment strategy**
   - Determine appropriate therapeutic principles of treatment according to assessment of client and within the skills of competence of the practitioner
   - Ascertain contraindications to treatment and possible complicating factors and modify treatment strategy used according to TCM Acupuncture principles
   - Take into consideration treatment, information and advice provided by other health care professionals in determining the strategy to be used in treatment, where relevant
   - Select TCM Acupuncture treatment strategy appropriate to the client’s condition and its causes and supported on the basis of established TCM Acupuncture practice
   - Select appropriate TCM Acupuncture techniques and document in treatment plan
   - Consider client characteristics in selecting treatment
   - Refer to or collaborate with other health care professionals and the client’s parent/guardian as required

2. **Discuss the paediatric treatment strategy with the client and the client’s parent/guardian**
   - Discuss treatment strategy with the client’s parent/guardian according to the client’s needs
   - Negotiate client compliance with the client’s parent/guardian
   - Clarify discrepancies between the practitioner’s, the client’s, and the client’s parent/guardian’s perception of the condition
ELEMENT
Elements define the essential outcomes of a unit of competency.

PERFORMANCE CRITERIA
The Performance Criteria specify the level of performance required to demonstrate achievement of the Element.

- Explain to the client and the client’s parent/guardian any perceived risks of the client’s condition and treatment
- Discuss responsibilities of practitioner, client and client’s parent/guardian within the treatment plan
- Explain factors which may interfere with the effectiveness of the treatment
- Explain how treatment will be delivered and managed
- Request client and client’s parent/guardian to monitor reactions after treatment and contact practitioner as required
- Ensure client’s parent/guardian’s consent for treatment
- Negotiate management of selected treatment in relation to any other current therapies with the client’s parent/guardian
- Discuss treatment evaluation strategies with the client’s parent/guardian
- Explain clearly the time, location and content of future sessions to the client and the client’s parent/guardian
- Document recommendations

3. Apply selected paediatric Acupuncture treatment

- Allocate sufficient time to conclude sessions at a pace appropriate to the client
- Set up treatment room and equipment to provide a safe, therapeutic environment for TCM Acupuncture
- Locate suitable combinations and sequence of TCM Acupuncture points to address client’s condition, including ear and scalp points where appropriate
- Insert needles using correct technique and observing strict hygiene protocols
- Apply a range of Acupuncture techniques appropriate to the symptoms, general health of the client, age, health and sensitivity, as specified in the treatment plan
- Where appropriate, stimulate needles either manually or electrically
- Where appropriate, use non-needling techniques
- Seek feedback from client on the effect of treatment
- Recognise reactions to treatment and promptly respond to them if necessary
- Ensure the length of the session is appropriate for the client, and for the techniques and sequence used

4. Review paediatric treatment

- Review progress with the client and with the client’s parent/guardian
- Identify and record effects of previous treatment
- Review previous treatment plan
- Evaluate need for ongoing and/or additional treatment
- Negotiate changes to the treatment plan with the client and with the client’s parent/guardian to ensure optimal outcomes
ACU818 Plan and provide specialised TCM acupuncture treatment for traumatological conditions

Descriptor
This unit of competency describes the skills and knowledge required to prepare clients suffering from traumatological conditions for TCM Acupuncture treatment and negotiate a treatment management plan with them over the course of treatment required.

It also describes the skills and knowledge required to administer specialist TCM Acupuncture treatment according to the philosophy and practices of a TCM Acupuncture therapeutic framework to address traumatological diseases and syndromes.

Employability Skills
The required outcomes described in this unit of competency contain applicable facets of Employability Skills.

The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements.

Pre-/co-requisite units
The following units are pre-requisites for this unit:
- ACU118 Work within TCM and acupuncture framework
- ACU218 Develop basic acupuncture treatment protocols
- ACU318 Work within TCM pathophysiology principles and practice
- ACU418 Conduct TCM differential diagnostics

Elements and Performance Criteria

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<thead>
<tr>
<th>ELEMENT</th>
<th>PERFORMANCE CRITERIA</th>
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<tr>
<td>Elements define the essential outcomes of a unit of competency.</td>
<td>The Performance Criteria specify the level of performance required to demonstrate achievement of the Element.</td>
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</table>

1. Select the therapeutic principles to determine traumatological treatment strategy

- Determine appropriate therapeutic principles of treatment according to assessment of client and within the skills of competence of the practitioner
- Ascertain contraindications to treatment and possible complicating factors and modify treatment strategy used according to TCM Acupuncture principles
- Take into consideration treatment, information and advice provided by other health care professionals in determining the strategy to be used in treatment, where relevant
- Select TCM Acupuncture treatment strategy appropriate to the client’s condition and its causes and supported on the basis of established TCM Acupuncture practice
- Select appropriate TCM Acupuncture techniques and document in treatment plan
- Consider client characteristics in selecting treatment
- Refer to or collaborate with other health care professionals as required

2. Discuss the traumatological treatment strategy with the client

- Discuss treatment strategy with the client according to the client’s needs
- Negotiate client compliance with the client
- Clarify discrepancies between the practitioner’s and the client’s perception of the condition
- Explain to the client any perceived risks of the client’s condition and treatment
ELEMENT
Elements define the essential outcomes of a unit of competency.

PERFORMANCE CRITERIA
The Performance Criteria specify the level of performance required to demonstrate achievement of the Element.

- Discuss responsibilities of practitioner and client within the treatment plan
- Explain factors which may interfere with the effectiveness of the treatment
- Explain how treatment will be delivered and managed
- Request client to monitor reactions after treatment and contact practitioner as required
- Ensure client’s consent for treatment
- Negotiate management of selected treatment in relation to any other current therapies with the client
- Discuss treatment evaluation strategies with the client
- Explain clearly the time, location and content of future sessions to the client and the client
- Document recommendations

3. Apply selected traumatological Acupuncture treatment

- Allocate sufficient time to conclude sessions at a pace appropriate to the client
- Set up treatment room and equipment to provide a safe, therapeutic environment for TCM Acupuncture
- Locate suitable combinations and sequence of TCM Acupuncture points to address client’s condition, including ear and scalp points where appropriate
- Insert needles using correct technique and observing strict hygiene protocols
- Apply a range of Acupuncture techniques appropriate to the symptoms, general health of the client, age, health and sensitivity, as specified in the treatment plan
- Where appropriate, stimulate needles either manually or electrically
- Where appropriate, use non-needling techniques
- Seek feedback from client on the effect of treatment
- Recognise reactions to treatment and promptly respond to them if necessary
- Ensure the length of the session is appropriate for the client, and for the techniques and sequence used

4. Review traumatological treatment

- Review progress with the client
- Identify and record effects of previous treatment
- Review previous treatment plan
- Evaluate need for ongoing and/or additional treatment
- Negotiate changes to the treatment plan with the client to ensure optimal outcomes
VOCATIONAL GRADUATE DIPLOMA OF CLINICAL ACUPUNCTURE - 51995

APPLICATION FORM

Please detach the application form to complete it and return it to the AIHM together with the required supporting documentation and fee.

PO Box 3079, Success, WA, 6964
APPLICATION FORM

VOCATIONAL GRADUATE DIPLOMA OF CLINICAL ACUPUNCTURE - 51995

Print clearly using blue or black pen.
Title (Mr/Mrs/Miss/Dr/Ms/Rev) ______  Gender M / F: _____  Date of Birth: ____/____/____

Family Name: ___________________________________________________________

Given Names: ___________________________________________________________

Name you prefer to be called: _____________________________________________________

Address: ___________________________________________________________
_________________________________________________________________________

Email address: ___________________________________________________________

Contact Phone number: ______________________________________________________

Contact Fax number: ______________________________________________________

Country of Birth: ______________________________________________________

Do you have any disability, special needs or current health problems?
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

Do you smoke cigarettes or take any recreational drugs: NO / YES. If YES please give details:
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

What are your hobbies and interests? ___________________________________________
_________________________________________________________________________
_________________________________________________________________________

Marital Status: Married [ ] Single [ ] Defacto [ ] Other [ ]

Number of Children: ______  Age of Children: / / /

Contact in case of emergency: ______  Relationship: ______

Address: ___________________________________________________________

Work telephone: ______  Home telephone: ______
Are you currently employed?  |  Fulltime [ ]  |  Part-time [ ]  |  Unemployed [ ]

Explain the nature of your Employment:


Briefly describe your employment during the past 5 years:


Do you have any experience or exposure to natural therapies?  [ Y ]  [ N ]

If your answer is **YES**, please explain.


Do you have any criminal convictions?  [ Y ]  [ N ]

If **YES** please describe the offence.


Highest academic achievement in school, and the subject studied  |  Year


Post school qualification and experience  |  Year


Exemptions (RPL) claimed (if any).


(Please attach the copies of the certificates to substantiate your claims)

Briefly state why you want to do this course? What are your expectations?
Briefly state your expectations of the AIHM as a training provider.

How did you hear about the AIHM and our courses?

<table>
<thead>
<tr>
<th>Nova Magazine</th>
<th>Yellow Pages - online</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Australian newspaper</td>
<td>Practitioner (name)</td>
</tr>
<tr>
<td>AIHM Student (name of student)</td>
<td>Internet – Google search</td>
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<tr>
<td>Education Expo</td>
<td>Internet – other search engine</td>
</tr>
<tr>
<td>Friend</td>
<td>Any other</td>
</tr>
</tbody>
</table>

Please check you have included the following items as we will not be able to process your application without them:

1. Application Fee $75.00
2. All copies of relevant certificate(s)
3. Two passport photographs
4. Two character references
5. Birth certificate or first few pages of your passport

**Declaration by applicants**

*(must be signed and dated before the application can be accepted)*

I certify that the information on this form and the supporting documents are correct and complete. I authorise the institute to obtain any information relating to my academic record. I acknowledge the provision of incorrect information or documentation relating to my application may result in cancellation of my enrolment and my application fee will not be refunded.

___________________________________________   __________________
(Applicant’s Signature)      (Date)
Official Use only

Applied for: VOCATIONAL GRADUATE DIPLOMA OF CLINICAL ACUPUNCTURE - 51995

Letter of offer to be sent: Yes No Hold

Hold for the following item(s):

Starting Date: _______________________

Exemptions granted: Yes:

Additional Notes